



## Chair of the Science & Education Committee Recruitment Information Pack



**Closing date for applications: 31 October 2022.**

“The research and training The Urology Foundation funds are absolutely vital. The work they do to find better treatments for urological diseases is crucial to helping people like me to get better care and improved prognosis.”

- Urology patient

## A message from Professor Grant Stewart

“Thank you for your interest in the role of The Urology Foundation Science & Education Committee (SEC) Chair. Since I have been involved with TUF I have had the opportunity to witness its development into a highly respected, professional, effective and innovative charity which punches above its weight in UK medical circles and has made a marked difference to many people who have been inflicted with urological problems. The staff and Trustees are a delight to work with and the new SEC Chair can genuinely look forward to enjoying the many interactions he or she will have with the TUF team and its many supporters.”

Grant Stewart, Professor of Surgical Oncology, University of Cambridge.  
Outgoing TUF SEC Chair.

## Who We are

The Urology Foundation (TUF) leads the fight against urology disease. 1 in 2 of us will have a urology condition in our lives. We are the only UK charity dedicated to all urology diseases and our goal is to put an end to the suffering and untimely deaths that these diseases cause. The money we raise is invested directly into research to find better treatments and cures, in educational training for urology professionals to care for and help people affected by urology conditions and in awareness programmes and campaigns such as Urology Awareness Month.

Together we are campaigners, researchers, volunteers, fundraisers, decision makers, patients, carers, doctors, and dedicated staff members who are all leading the fight against urology disease.

## What We Do

The charity’s objectives are to: “advance, promote, encourage, develop and improve the study and knowledge of urology, urological surgery and the general knowledge of science and medicine and all matters relating to the progress and development of that branch of science and medicine and for that purpose to fund, aid, maintain and endow scholarships, fellowships, chairs and bursaries and generally to assist in the funding, instruction and support of persons and institutions engaged or involved in urological research work.”

We have three key strands of work, through which everything we do flows. By working to **prevent**, **treat**, and **cure** urology diseases, we believe we can end the suffering they cause.

- **Prevent:** One of the best ways to end the suffering that is caused by urology disease is to mitigate against adverse effects by providing people with information to understand causes of these diseases.
- **Treat:** We want to equip all urology professionals with the tools they need to treat patients in hospitals across the UK and Ireland.
- **Cure:** We invest in the best and brightest researchers in the UK and Ireland, so they can find new ways to treat and ultimately cure these devastating cancers and conditions.

## Our Values

- **Ambitious** to see UK urology care, treatment and practice is the best in the world.
- **Dedicated** to beating all urology diseases through research, training and awareness campaigns.
- **Proud** of working in urology and committed to transforming the lives of people with a urology condition.
- **Collaborative**; working with researchers, urology and health care professionals, decision makers and other charities we are improving the nation’s urology care.

## Finances

We rely on donations from individuals, trusts and foundations, and companies to help fund our work. The money we raise is invested directly into research to find better treatments and cures, and in training for urology professionals to care for and help people affected by urology conditions. Over the last seven years we have invested over £5 million in our research programme and have made a significant contribution to the understanding of urological cancers and conditions. <https://register-of-charities.charitycommission.gov.uk/charity-search/-/charity-details/4044645>

## Equality & Diversity

TUF is committed to providing equal opportunities for all and applications are welcomed from all sections of the community - all our appointments are made on merit.

## Future Plans

The UK has a growing problem, as 1 in 2 of us will suffer from a urological cancer or condition as the population ages. Prostate Cancer has now overtaken breast cancer as the most commonly diagnosed cancer, with nearly 50,000 cases per annum. The incidence of other urological cancers is also expected to increase by 26% (kidney cancer) and ~13% (penile & testicular cancers) by 2035. Survival at 10+ years for bladder and kidney cancers is still only 50%. On top of this, the prevalence of bladder and incontinence problems, benign prostate problems and kidney stones are also increasing.

This is leading to major morbidity and quality of life issues for urology patients and places a growing burden on the healthcare service, and on the doctors and nurses working within it.

Allied to this, the way in which healthcare is delivered will need to change, with an emphasis on personalised medicine and community-based services which are designed to enhance both patient outcomes and experience.

We want to ensure that urology is primed to lead this revolution in healthcare. The key to meeting these challenges is to develop a cadre of top-quality urological professionals who have access to the very latest research developments and technological innovations, and who put excellence of care and continuous professional development at their core, and we will develop research and training programmes with these outcomes in mind.

The Urology Foundation Board of Trustees recently held a Strategy Day and out of this will flow an updated Research and Programmes strategy. We are keen to broaden the reach of TUF's research, to develop international relationships, and to ensure the patient voice in urological research through a Public and Patient Involvement in Research Programme which is due to launch in autumn 2022. The new SEC Chair will be expected to play a key role in formulating this new Research strategy in 2023.

For more information on The Urology Foundation please visit: <https://www.theurologyfoundation.org/>

## The Role of the SEC

The SEC is responsible for the development and assessment of The Urology Foundation's research, education and training programmes and the review and administration of its grant making policy. The committee is made up of clinical and academic urologists and scientists with an interest in urology, and lay members. The SEC Chair also sits as a member of the charity's Board of Trustees and the Finance Committee.

The duties of the Scientific and Education Committee are to:

- Recommend to the Board of Trustees which Research proposals should be funded;
- Consider the comments of peer and lay reviewers for grants and programmes and make recommendations to the Board as appropriate;
- Review the Foundation's Research Strategy and make recommendations to the Board on criteria and research objectives;
- Keep abreast of developments within the urological community and advise the Board on opportunities or areas that require funding;
- Identify members of the urological community - both scientific and lay - who should be approached as members of the SEC or the external Reviewing Committee in order to ensure that the breadth of urological disciplines are appropriately represented;
- Identify any related risks that should be added to or deleted from the risk management policy adopted by the Board from time to time;
- Consider other related topics, as defined by the Board from time to time.

# The Role of TUF SEC Chair

We are now seeking to appoint a Chair to replace Professor Grant Stewart BSc MBChB PhD Edin, MA Cantab, FRCSEd (Urol), who is stepping down after serving 5 years as Chair and 12 years on the SEC in total. The successful candidate for this position will be expected to provide exemplary guidance and advice to TUF, in addition to specific skillsets for the role, as outlined below.

Main responsibilities include:

- Chairing meetings of TUF's Science & Education Committee (one to two per year).
- Attending meetings of the charity's Board of Trustees (three to four per year).
- Attending meetings of the charity's Finance Committee (three to four per year)
- Overseeing the development and implementation of the 3-5 year Research strategy
- Communicating the work of the SEC to internal and external stakeholders, and promoting TUF's work and programmes more generally to the wider urological community.
- Oversee adjudication by the SEC and Reviewing Committee of research and grant applications.
- Ensure the SEC acts in accordance with rules laid down by the AMRC, of which TUF is a member.
- Provide guidance to TUF staff on scoping programmes and eligibility criteria, etc.
- Ensure that TUF's programmes (research, training and education) are in line with the charity's strategic direction and objectives.
- Work with and support the Chief Executive and the Director of Research & Operations and their team as required in identifying and publicising the impact of TUF's research and programmes.
- Pay particular attention to the possibility of any conflict arising in relation to any aspect of the Charity's or SEC's operations. This will include any conflict for members of the SEC, Board or any senior executive.

## Person Specification

### Knowledge and Experience

- Outstanding record of professional achievement in their academic field.
- High professional standing and reputation.
- A background in and knowledge of research in academic and/or clinical settings.
- Experience in coordinating research activity, of supervising research, including an understanding of the needs of end users.
- Senior leadership experience gained either academically or in clinical or health service setting.
- High level of involvement in institutional roles and professional organisations.
- Experience of grant giving bodies.
- Appreciation of the principles of Charity Trusteeship and the requirements of good governance.

### Skills and Abilities

- Strong and effective communication and interpersonal skills.
- Ability to facilitate group decision making and reach mutually agreeable compromises ensuring that the full range of scientific opinion and views are considered.
- Ability to encourage active participation from all committee members.
- Understanding of the principles and importance of inclusion & diversity.
- Experience of chairing profile science/research boards/committees is desirable.

### Leadership Style and Attributes

- Ambassadorial in style; tactful and diplomatic with sound judgement.
- Strategic and entrepreneurial in approach; willing to look creatively at how The Urology Foundation can best support research and urology professionals while meeting its strategic objectives.
- Willing to build and galvanise personal networks in support of the organisation.

The SEC Chair is expected to act as an Ambassador for TUF and to support and promote its objectives more widely.

# Terms of Appointment

The SEC currently meets once a year for half a day. Papers are circulated a week in advance. In addition, applications for research grants and awards are sent to the committee for marking and review. TUF currently has grant call application deadlines falling in January, May and October. Other grants are on a rolling basis.

The Urology Foundation Board currently meets three times a year and time commitment for attending is half a day per meeting plus an additional 0.5 - 1 day for reviewing papers. The Finance Committee meets three to four times a year. In addition, there may be individual meetings as required, ongoing contact with the Chief Executive, trustees and external stakeholders.

The Chair and Trustees are also expected to attend a number of fundraising or educational events. Trustee appointments are initially for a term of three years with the opportunity to extend for a second term. The role is unremunerated; however reasonable expenses will be paid.

We welcome applications from candidates across the UK. The geographical location of Board members is no constraint on their suitability for the roles, although board meetings usually take place in London or via zoom.

## How to Apply

Please enclose with your application:

- a full CV of no more than 4 pages in total;
- a covering note of no more than two pages A4 setting out why you should be considered for the role and your proven ability related to the person specification.

Applications to be sent via email to: Louise de Winter: [ldewinter@theurologyfoundation.org](mailto:ldewinter@theurologyfoundation.org)

Email subject header: **TUF SEC Chair Application**

Or by post to:

Professor Grant Stewart  
c/o The Urology Foundation  
1-2 St Andrew's Hill  
LONDON EC4V 5BY

Interviews for shortlisted candidates will take place on the afternoon of **Wednesday, 16 November 2022**, with a view to an appointment being made in December. The new SEC Chair will formally assume the role at the following meeting of the SEC expected to be held in March or April 2023.

For more information or an informal discussion please contact:

- Louise de Winter           07930 126339 / [ldewinter@theurologyfoundation.org](mailto:ldewinter@theurologyfoundation.org)
- Grant Stewart             [gds35@cam.ac.uk](mailto:gds35@cam.ac.uk)

**The deadline for applications is 23:59 on 31 October 2022.**

“My Urology Nurse of the Year Award and grant enabled me to go on a number of courses where I learnt about the best ways to engage with patients and how to make service improvements, which has been so inspirational. I am very grateful to TUF for encouraging nurse development.”

- Urology Nurse